

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON  
2<sup>nd</sup> March 2015 @ 2000HRS**

<b>Present</b>	Michael Sole Dylan Jones Judy Biggs Ian Stern Jill Graves Roger Thyer-Jones Andrew Flint Angus Idle Tony Konieczny Diana Gibbons Joan Steel	Chairman Secretary MS Society Public Member Art Club Martial Arts Representative HAGA Residents Association Trustee Pre School Valley Friends
<b>Apologies</b>	Louise Jones Neil Bellamy Christine Powell Al Bowyer Bev Beveridge Bob Hawkins	Community Shop Football Club Bookings Secretary Fund Raising Project Manager Treasurer

<b>ITEM</b>	
<p><b>Item 1 – The Chairman’s Welcome and Introduction</b></p> <p>Michaels welcomed everyone to the meeting and apologised for his absence at the last meeting which was due to illness.</p>	
<p><b>Item 2 – Apologies</b></p> <p>Apologies were declared, acknowledged and recorded.</p>	
<p><b>Item 3 - Record of Minutes from the last Meeting</b></p> <p>The minutes of the previous meeting held in February 2015 were discussed and agreed. (Roger/Andrew)</p>	
<p><b>Item 4 – Matters Arising from the last Meeting</b></p> <p>Michael advised that the notice board in the reception area had now been cleared and managed and that for the short term was no longer an issue.</p> <p>Dylan has yet to purchase the piano cover.</p> <p>Michael again highlighted that he required feedback from the committee on ideas for improvements to the Hall.</p> <p>Dylan highlighted that the committee were users of the hall and that they were best placed to advice on what improvements are required.</p> <p>Roger asked if a budget had been allocated. Michael suggested that the ideas needed to be discussed first but that we were holding a lot of funds in the bank.</p>	<p>Dylan</p> <p>All Committee</p>

Dylan suggested that the ideas be 'Blue Sky' thinking so that we could set a five year roadmap of improvements if we cannot afford to do it all in one go.

### **Item 5 – Chairman's Report**

Michael informed the committee that he had met with Bev to discuss the down pipes and guttering on the outside of the village hall. He has requested that quotes be obtained to standardise the colour and design of the solution to improve the look of the hall.

All agreed that this would improve the hall. In addition the following ideas came forward for improvement to the hall.

Roger suggested that the quality of the wooden flooring has always been a good feature of the hall and regular maintenance would make the floor a feature of the hall.

Tony suggested good lighting solutions to change the mood of the hall for different events

Angus suggested good audio solutions and updating the heating (radiators etc).

### **Item 6 – Treasurers Report**

In Bob's absence Dylan gave a verbal report as instructed by Bob. The points of note for this month was that £5000 had been paid into the higher interest account and that he had not received any feedback from the appeal against business rates.

- Virgin Money      £75,783.53
- CAF Bank          £7,646.77
- Total                **£83,430.30**

### **Item 7 – Secretary's Report**

Dylan informed the committee that the Charity commission financial submission had been completed for both the hall and the field charities.

An advert has been designed to be published in the Hughenden magazine in order to raise the profile of the village hall.

### **Item 8 – Maintenance Report**

As Bev was not present Michael went through the outstanding maintenance points from the last meeting.

Fire door fitted and awaiting a new handle  
Christine requires more key fobs  
Potter Brass plaque needs replacing  
Water heater has been repaired  
Dylan to send Judy a copy of the public liability insurance

No new maintenance issues were highlighted.

#### **Item 9 – Booking Secretary’s Report**

As Christine was not present there was no update.

#### **Item 11 – Future Events/Fund Raising/Village Day 2014**

As Al was not present there was no update.

#### **Item 13. Football Club**

As Neil was not present there was no update.

#### **Any Other Business (AOB)**

The following items were discussed as any other business:

Diana raise that tape had been used on the floor over the weekend

Joan asked if a solution could be investigated to encourage dog owners to clean up after their dogs. Many solutions were discussed but community pressure and possible signage could be used.

Ian advised the committee that he was still chasing Bucks CC to replace the white line outside of his property.

Tony advised the committee that he was advertising in the Hughenden magazine for users interested in setting up an amateur dramatics society. If he is successful he would like the use of the hall.

Angus advised that the conservation team were meeting this Sunday 8<sup>th</sup> March.

Dylan highlighted that he had made an error on the agenda emailed to the committee. The next meeting would not be the 6<sup>th</sup> April as it is Easter Monday. The next meeting is the 13<sup>th</sup> April 2015.

#### **Item 14 – Date of Next Meeting**

The next monthly would be **Monday 13<sup>th</sup> April 2015 @ 20:00hrs**

Michael thanked everyone for their time this evening and the meeting closed at 20:38

Michael/Dylan