

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON  
1<sup>st</sup> February 2016 @ 20.00hrs**

<b>Present</b>	Michael Sole Jill Graves Angus Idle Diana Gibbons Andrew Flint Simon Kearey Judy Biggs Bob Hawkins Tony Konieczny Neil Bellamy Roger Thyer-Jones Al Bowyer Christine Powell	Chairman Art Club Residents Association Pre School HAGA Village Shop MS Society Treasurer Trustee Football Club Martial Arts Fund Raising Booking Secretary
<b>Apologies</b>	Dylan Jones Bev Beveridge Ian Stearn	Secretary Projects Manager Trustee

<b>ITEM</b>	
<p><b>Item 1 – The Chairman’s Welcome and Introduction</b></p> <p>Michael welcomed everyone to the meeting with a special welcome to Simon Kearey attending in his capacity as Chair of the Village Shop Committee, in place of Jill Thompson.</p>	
<p><b>Item 2 – Apologies</b></p> <p>Apologies were declared, acknowledged and recorded.</p>	
<p><b>Item 3 - Record of Minutes from the last Meeting</b></p> <p>The minutes of January 2016 minutes were agreed as a true reflection of the meeting.</p>	

#### **Item 4 – Matters Arising from the last Meeting**

The Dog Poo Initiative, Hall sign post and shutters on the small hatch no update as Bev not present.

Bev

Michael has discussed the positioning of the bins with Bev and they now need to finalise with the shop committee.

Michael/Bev

Michael advised he had now received a copy of the shop planning application that had since been granted by Wycombe District Council.

The inaugural meeting of the new Hughenden Drama Group has yet to be scheduled.

Dylan

#### **Item 5 – Chairman’s Report**

Michael advised the committee that the replacement drainpipes and guttering had now been fitted. The next project was the sound system and Dylan is obtaining quotes for further discussion.

Dylan

#### **Item 6 – Treasurers Report**

- Virgin Money      £69,274.16
- CAF Bank            £5,721.04
- Total                    £74,995.20

#### **Item 7 – Secretary’s Report**

Due to Dylan’s absence, there is no update.

#### **Item 8 – Maintenance Report**

Due to Bev’s absence there is no update.

#### **Item 9 – Booking Secretary’s Report**

Christine advised that bookings were buoyant and new hirers included Castle Street Dance Studio.

#### **Item 10 – Fund Raising**

Al advised there were no events planned with the exception of Village Day on Saturday 16 July.

#### **Item 11. Football Club**

There was no report from Neil on this occasion.

#### **Item 12. Residents Association**

Angus advised that the next HVRA meeting would take place on Tuesday 2 February in the small hall.

**Item 13. Village Shop**

Simon advised the committee that the shop was seeking financial support for the purchase and fitting out of their new “cabin-like” building, which will replace the existing portakabin. The overall cost would be £26,172 and they had recently been awarded a grant of £5000 by the Parish Council. Simon outlined other sources of funding they hoped to obtain and requested a contribution of £5000 from the Village Hall committee. Simon then responded to various questions from the committee before leaving the meeting. The committee then debated the request in some depth, covering the viability of the shop and the market opportunities, It was unanimously agreed the committee propose a loan of £5000 and Bob/Michael will negotiate the payment terms. In addition, the committee proposed to donate £1000 each year to the shop, for 3 years, which was the sum the shop would be paying the hall in rent. Finally, the proposals must be linked to the monthly shop accounts being reviewed by a nominated representative of the hall committee.

Bob/Michael

**Item 14. Any Other Business (AOB)**

The following items were discussed as AOB:

Angus had recently taken time to review the constitution and has identified a number of issues. Michael will discuss this with Dylan before sharing with the hall trustees.

Michael/Dylan

Christine reported some hirers had commented on the lock i.e. how to keep it unlocked, locking method needs better instructions

Michael/Bev

Users reported a lack of hand soap in the small hall kitchen.

Bev

**Future events for the diary:****17 February – MS Ploughmans Lunch****16 Jul – Village Day****Item 14 – Date of Next Meeting**

The next meeting would be **Monday 7 March 2016**

Michael thanked everyone for their time this evening and the meeting closed at 21:34.