

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON  
3<sup>rd</sup> July 2016 @ 20.00hrs**

<b>Present</b>	Michael Sole Angus Idle Diana Gibbons Andrew Flint Bob Hawkins Tony Konieczny Neil Bellamy Roger Thyer-Jones Louise Jones Ian Stearn Dylan Jones Jill Graves John Moorby Peter Gieler	Chairman Residents Association Pre School HAGA Treasurer Trustee Football Club Martial Arts Village Shop Trustee Secretary Art Club Conservation Team Parish Council
<b>Apologies</b>	Al Bowyer Judy Biggs Bev Beveridge Christine Powell Joan Steel	Fund Raising MS Society Projects Manager Booking Secretary Valley Friends

<b>ITEM</b>	
<b>Item 1 – The Chairman’s Welcome and Introduction</b>	
Michael welcomed everyone to the meeting.	
<b>Item 2 – Apologies</b>	
Apologies were declared, acknowledged and recorded.	
<b>Item 3 - Record of Minutes from the last Meeting</b>	
The minutes of May 2016 minutes were agreed as a true reflection of the meeting. Dylan was asked to amend a couple of dates that were incorrect.	

#### **Item 4 – Matters Arising from the last Meeting**

Michael gave a short update on the shop and the health and safety issues that were still outstanding.

The Blacks for the stage had been installed and the flower baskets had been hung.

Dylan had amended the bookings page on the website as requested.

Michael explained that although a request from Simon Kearey to host a cricket match on the field had been rejected at the last Hall meeting, further discussion had highlighted that many of the committees concerns had been addressed (parking, field seeding etc.) and so he had agreed to allow the match to go ahead with these caveats.

#### **Item 6 – Chairman's Report**

Michael again raised the importance of purchasing a new sound system and asked for a working group to volunteer to help him bring this item to a conclusion. Andrew and Tony volunteered and will meet with Michael after Village Day.

Michael explained to the committee that the Hughenden Players drama group were now meeting weekly in the Hall on Monday nights. He suggested to the committee that during this initial phase of establishing the group, the hall supports them with free access to the hall and a £500 donation. Michael also explained that the group were planning to perform short sketches at Village Day. A vote was taken and all present were in favour of supporting the group as suggested. Michael is to be a signatory on the bank account.

Michael raised his concerns about security at the hall. The light summer nights were attracting young men to the hall ground at night and there have been several instances of possible drug exchanges in the carpark. There have also been several occasions when hirers have created disturbances late at night and possibly breached the hall entertainment license.

Michael led a discussion about locking the gate, hiring people to lock up and check the Hall is secure as well as CCTV. Louise informed the committee that the shop was considering a CCTV solution and that the security firm had suggested a combine Hall and Shop system with ANPR cameras that read car number plates and possibly displays a message.

Roger stressed that under no circumstances should anyone challenge the offending parties if they happen to be near the Hall due to possible violence occurring.

Michael suggested that we consult with the police and explore the options and report back to the committee with options as soon as it is possible.

Michael

Michael gave the committee an update on the plans for Village Day and encouraged those present to sell or buy the raffle tickets.

Jill Graves requested that the cabin furniture be removed from the garage so that they can access their equipment which would be needed for Village Day. Louise agreed to arrange this.

Louise

### Item 7 – Treasurers Report

Bob advised that he was continuing to attempt to resolve the issue of the gas bill that was incorrectly issued following the meter change. Some progress had been made but nothing had been refunded.

Two months of accounts were presented for perusal by the committee. One local hirer who never actually used her bookings finally paid her outstanding account.

Angus asked if the MUGA money from the Parish Council that was needed to pay outstanding bills had been transferred to the Hall account. Michael confirmed that the money had reached him by cheque and was being dealt with by Bob.

Bob

- Virgin Money      £69,274.16
- CAF Bank          £4,977.53
- Total                £74,251.69

### Item 8 – Secretary's Report

Dylan advised that he and Michael had sought legal advice about the leases for the shop and football club. Although the shop lease looked straight forward. There was a slight issue with the football club lease.

Since the last lease was signed, the Hall and Field had been split into two land registry accounts, one in the name of the Hall charity and the other in the name of the King George V charity (KGV). As a result, the hall could only legally lease the football club building and another lease would be required for the field from the KGV charity.

Advice would be sought from the trustees as to how to proceed at the next trustee meeting if time allowed.

Dylan informed the committee that he had attended a Parish Council meeting about Playgrounds who were exploring the ideas of how the Parish Council and local halls could join forces to ease the management and safety of the playground. The meeting highlighted a lack of facilities for disabled children within the Parish that needs to be addressed.

Dylan with the help of Peter Gieler explained some of the issues around insurance, maintenance and funding that they were exploring. Later in the year the Parish Council will be doing weekly inspections of each playground. Until that time Dylan would undertake that responsibility. Dylan is to keep the committee abreast of any developments.

Dylan

Dylan requested that the committee assist in providing copy for the Hall website.

**Item 9 – Maintenance Report**

Due to Bev’s absence there was no maintenance report. Neil asked for Bev to be recognised and thanked for his help in reseeding part of the football pitch.

**Item 10 – Booking Secretary’s Report**

Due to Christine’s absence there was no bookings update.

**Item 11 – Fund Raising**

Michael advised the committee that all the current effort was targeted at village day and barn dance. Tickets were on the table should anyone want a ticket for the barn dance.

**Item 12 Football Club**

Neil advised the Committee that the football AGM and end of season party went well and that the FA Cup was present with security guards

**Item 13 Any Other Business (AOB)**

The following items were discussed as AOB:

Diana raised a question about a PA system on Village Day for the Valley Players to use. Michael confirmed one would be available.

Diana informed the committee that the hot water boiler at the entrance to the hall had now been repaired.

Peter Gieler asked about the large tree with the dead branch near the playground. Michael advised that they were seeking professional advice and that it was in hand.

Peter also requested that the committee and their family and friend read the WDC local plan that has been published recently. He urges everyone to write in with their objections to the proposed housing in the Parish. Michael suggested to Angus that the Residents Association pencil some keywords in a template for residence to use.

Ian asked if anyone had been involved in the Thames Valley Water survey? A discussion was had about the new buildings and local flooding early warning system that was now in place.

Tony highlighted that there was a roundabout for disabled children in Templewood.

John Moorby gave an update on the treatment for killing the Japanese knotweed.

Angus advised the committee that the local authority had met with him to look at the shops position on the Grave Way. It was agreed that the shop is on Hall land and not interfering with the Grave Way.

Michael/Bev

Angus

Angus asked why Michael did not attend a meeting between the hall and the shop which the Residents Association were brokering as advised at their last meeting. Michael advised that the invitation was not issued with enough notice for him to respond or attend.

Dylan asked John Moorby to leave the meeting while the committee discussed a request from the Conservation team to pay John for his work on the Conservation team.

Whilst John was absence the committee considered the request and a decision was made to pay John in a similar method to Bev. Bob was requested to consider the practicalities of this and develop a method of paying John.

**Future events for the diary:**

**16 Jul – Village Day & Barn Dance**

**Item 14 – Date of Next Meeting**

The next meeting would be **Monday 4<sup>th</sup> September 2016 @ 8PM** in the small hall.

Michael thanked everyone for their time this evening and the meeting closed at 21:27.

Bob