

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON
3RD OCTOBER 2016 @ 8.00pm**

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| Present | Michael Sole Angus Idle Diana Gibbons Andrew Flint Christine Powell Bob Hawkins Tony Konieczny Neil Bellamy Jill Thompson Ian Stearn Jill Graves John Moorby Al Bowyer Judy Biggs Joan Steel | Chairman Residents Association Pre-School HAGA Bookings Secretary Treasurer Trustee Football Club Village Shop Trustee Art Group Conservation Team Fund Raising MS Society Valley Friends |
| Apologies | Dylan Jones Roger Thyer-Jones Peter Gieler Bev Beveridge Louise Jones | Secretary Martial Arts Parish Council Projects Manager Village Shop |

| ITEM | PERSON |
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| <p>Item 1 – The Chairman’s Welcome and Introduction</p> <p>Michael welcomed everyone to the meeting.</p> | |
| <p>Item 2 – Apologies</p> <p>Apologies were declared, acknowledged and recorded.</p> | |
| <p>Item 3 - Record of Minutes from the last Meeting</p> <p>The minutes of September 2016 meeting were agreed as a true reflection of the meeting.</p> | |
| <p>Item 4 – Matters Arising from the last Meeting</p> <p>Michael confirmed he had written to Roger Bryan for his management of the Village day finances.</p> <p>Dylan had circulated the proposed tariff changes for 2017 plus his own views on a restricting of the tariff.</p> <p>Dylan still to report back on the terms of reference for both the trustees and committee.</p> <p>Michael to convey the decision to HVRA relating to the steps in the bank.</p> <p>Diana advised she had started the preparation work for this years’ Christmas Bazaar which would also include a Craft Fayre.</p> | |

Michael advised work on the proposed CCTV system was ongoing and outlined the advice given by the Neighbourhood police officer. A consultation with immediate neighbours would be undertaken once plans have been finalised.

Item 5 – Chairman’s Report

Michael advised the new audio system had been ordered and installation should be within 2 weeks. At the same time, the additional stage lighting would be installed. Tony and Andrew were investigating the benefits of installing acoustic panels and would report back next meeting.

Tony/Andrew

Michael advised the initial production by Valley Players was to be the Dick Whittington pantomime on 20/21/22 December.

A reminder that a public meeting relating to the proposed MUGA was to be held on Wednesday 5 October in the large hall.

Item 6 – Treasurers Report

Bob circulated the bank account figures showing a total bank balance of £85,311. The financial year for 2015/16 closed on 30 September 2015 and Bob was in the process of preparing the full accounts in readiness for presentation at the AGM.

The committee then discussed the tariff proposals which would add approximately 5% to the current charges, that had remained unchanged for the past 5 years. Dylan's alternative proposals were also discussed and it was agreed a sub-committee comprising Tony, Diana, Christine, Bob and Al, would meet to formulate a revised tariff structure for 2018. In the meantime, the original +5% tariff would be implemented from 1st January 2017.

Tariff sub-committee

Item 7 – Secretary’s Report

In Dylan's absence, Michael reported that Dylan was progressing the 2 leases with the lawyers.

Dylan

Item 8 – Maintenance Report

The following issues were to be passed to Bev to resolve:

- New Christmas Tree lights
- Small hall Ladies WC needs attention
- Hand rail to kitchen steps to be fitted
- Trailer in garage blocking access for Art Group

Bev

Item 9 – Booking Secretary’s Report

Christine advised that she was receiving many enquiries for the hall and that confirmed bookings volumes continued to be good.

Item 10 Village Shop Update

Jill advised the updated planning application had been submitted to WDC and was on the planning portal.

Item 11 – Fund Raising

Al gave details of the Potter Quiz to be held on Saturday 8 October. In addition, work was well advanced on this years' Christmas Dinner & Dance planned for Saturday 17 December.

Item 12 Football Club

Neil advised the Committee that the new football season had now commenced. He reported a recurrence of the problem with badgers digging into the back pitch despite the treatment to eradicate the insect that attracted the badgers.

Item 13 Any Other Business (AOB)

The following items were discussed as AOB:

Conservation Group – John gave an update of the groups recent achievements and outlined plans for the winter season.

Judy reminded all of the MS Ploughman's lunch scheduled for Saturday 5 November at 12.30pm with tickets available at £6.50 each.

Bob advised that the ex-Sainsbury group users had commented on the unsatisfactory cleanliness of the hall and the poor state of some of the tables.

Ian commented on the excessive drumming noise outside of the hall during a recent wedding hire. Christine agreed to remind those hirers to drum inside the hall and to have consideration for our neighbours as per T&Cs.

Tony suggested applying to HPC for grants towards the costs of the new audio system and acoustic panels.

The Carol singing/Christmas Tree lighting ceremony was discussed and provisionally scheduled for Sunday 27 November with an option for the event to be moved to 26 November after the Bazaar. Louise Jones to discuss with stakeholders.

Item 14 – Date of Next Meeting

The next meeting would be **Monday 7th November 2016 @ 8pm**

Michael thanked everyone for their time this evening and the meeting closed at 21:25.

Bev

Christine

Michael

Louise