MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON 3^{rd} April 2017 @ 8.00pm

Present	Michael Sole Dylan Jones Angus Idle Andrew Flint Neil Bellamy Jill Thompson Ian Stearn Judy Biggs Joan Steel Peter Gieler Jill Graves	Chairman Secretary Residents Association HAGA Football Club Village Shop Resident member MS Society Valley Friends Parish Council Art Group
Apologies	Al Bowyer Tony Konieczny Christine Powell Diana Gibbons John Moorby Bob Hawkins	Fund Raising Trustee Bookings Secretary Trustee Conservation Team Treasurer

ITEM	PERSON
Item 1 – The Chairman's Welcome and Introduction	
Michael welcomed everyone the meeting.	
Item 2 – Apologies	
Apologies were declared, acknowledged and recorded.	
Item 3 - Record of Minutes from the last Meeting	
The minutes of March 2017 meeting were agreed and 3 amendments were requested. Once these changes have been made the committee would approve the minutes.	Dylan
Item 9 – delete 'who pay a higher rate than the preschool' as this was not discussed at the meeting.	
Item 7 – change 'racking' for 'raking'	
Item 5 – end of first sentence add missing words 'that voting on the Hall Committee could undermine his position on the parish council'.	
Item 4 – Matters Arising from the last Meeting	
Michael advised that work on the proposed CCTV system was ongoing.	Michael
The acoustic panels install was still planned for the weekend of 10 th April.	Bev

Michal advised that the shop Lease was progressing.	
Bev and Michael were still looking at options but had been advised that speed bumps should not be installed in the incline into the car park.	Bev
Item 5 – Chairman's report	
Michael read out a letter of thanks form the Village shop. The letter thanked the committee for their support whilst the shop was not trading.	
Michael had no further update.	
Item 6 – Treasurers Report	
As the finance report had been emailed to members prior to the meeting and Bob had sent his apologies, there was no further update. Dylan advised that that Bob had not highlighted any areas of attention. Michael asked for feedback on the circulated accounts. All present were happy with the report.	
Item 7 – Secretary's Report	
Dylan advised he had an email conversation with the Fields in Trust about the merger of the two charities but no further progress had been made.	
Item 8 – Maintenance Report	
Michael gave a quick update on outstanding maintenance work:	
Internal Doors – Installation is planned for the end of May half term week when the hall is empty.	Bev
Crack in kitchen worktop – Buildbase has been approached to repair the worktop. However, the time it would take to resolve via this method was deemed to be too lengthy. Therefore Bev had arranged for the manufacturer to replace the surface at a reduced cost.	Bev
Garage roof – Dylan is awaiting pictures from Bev to complete the insurance claim.	Bev
Hand rail – On order	
Item 9 – Booking Secretary's Report	
Due to Christine's absence there was no update. Michael advised that the bookings were healthy.	Dylan /Bev
Item 10 – Village Shop update	
Jill gave an update on how well the shop had been doing since re-opening. Additional volunteers had come forward but they still needed more.	
The guttering was now in place and ready for the planting of the shrubs. Michael advised that there were still some holes than needed covering before the planting could take place.	Shop

Michael advised that the seat at the end of the shop building was unsafe and needed attention and that the logs had been left out overnight.

Item 11 - Football Club update

Neil advised that the end of the season was approaching and the annual end of season event would be on the 11th June.

Item 12 - Fund Raising Report

Due to Al's absence, there was no detailed update.

Item 13 - AOB

Peter informed the committee that the Warrendene ditch had been cleared and the water works in the Valley would be completed this week. Peter was hopeful that the playground contract discussed at the last meeting would be ready to sign soon.

Peter had also reported the pot holes in Warrendene Road and Valley Road.

Angus asked about the annual grass cutting on the bank of the field. Michael suggested he speak with Bev.

lan advised that the white line had been painted on the road outside of his home.

Michael discussed the proposed parking arrangements that had been submitted by the Sports Committee and circulated by Dylan. Michael read out feedback from Christine and requested that other committee members shared their thoughts with him before the Trustees meet to discuss the topic late in April.

ΑII

A short discussion was held and clarifications were requested from Neil.

Item 14 - Date of Next Meeting

The next Committee meeting would be held on Monday 8th May 2017 @ 8pm

Michael thanked everyone for their time this evening and the meeting closed at 20:52.