

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON
4th December 2017 @ 8.00pm**

Present	Michael Sole Angus Idle Jill Thompson Ian Stearn Derek Ransom Neil Bellamy Christine Powell Jill Graves Victoria Bellamy Andrew Flint Bob Hawkins Joan Steel	Chair Residents Association Village Shop Resident Trustee Football Club Bookings Secretary Art Group Trustee/Fund Raising HAGA Treasurer Valley Friends
Apologies	Dylan Jones Tony Konieczny John Moorby Judy Biggs Peter Gieler Diana Gibbons	Secretary Trustee Conservation Team MS Society Parish Council Trustee

ITEM	PERSON
<p>Item 1 – The Chairman’s Welcome and Introduction</p> <p>Michael welcomed everyone to the meeting.</p>	
<p>Item 2 – Apologies</p> <p>Apologies were declared, acknowledged and recorded.</p>	
<p>Item 3 - Record of Minutes from the last Meeting</p> <p>The minutes of Novemberr 2017 meeting were agreed as a true reflection of the meeting.</p>	
<p>Item 4 – Matters Arising from the last Meeting</p> <p>Michael advised he would contact the other village halls to seek their views on this enforced change policy by HPC. He added that preliminary discussions had been held with 3 local “Mums” with a view to creating a fund-raising sub-committee specifically for playground equipment. Plans would be shared with the village hall committee in the New Year.</p> <p>Michael advised that no progress had been achieved in concluding the lease with the community shop.</p> <p>Following work undertaken by Dylan and Angus, a revised copy of the Constitution had been circulated to the committee for their views. As Dylan was not present, it was agreed that he should communicate the old/new</p>	<p>Michael</p> <p>Michael</p> <p>Dylan</p>

differences and seek committee approval by email, so the changes could be announced at the AGM in January.

As agreed in November, the Terms and Conditions of hire were to be reviewed and updated, if appropriate. Michael asked for volunteers to help with this issue as he aimed to announce any changes at the AGM. Andrew Flint indicated he would be happy to help with this.

Michael

Item 5 – Chairman’s Report

Michael reported that both he and Dylan had attended an interesting day at the Bucks Rural affairs Group annual meeting held at Great Kingshill village hall on November 24.

The new external defibrillator donated to the hall by Elaine Smith is due to be installed on Sunday 10th December with the existing internal defibrillator being subsequently passed to the school.

In Diana’s absence, Michael reported the outcome of the Christmas Bazaar held on Saturday 25 November. Discussions ensued with the outcome being a recommendation to form a sub-committee early in the New Year to work on an updated template for 2018 bazaar.

Michael announced that the new General Manager at the National Trust Hughenden had agreed to be the guest speaker at our January AGM.

Item 6 – Treasurers Report

The monthly financial reports had been circulated prior to the meeting. Bob also circulated a draft copy of the end-of-year accounts and advised he was awaiting the auditors report so he could announce the audited results at the AGM.

Item 7 – Secretary’s Report

In Dylan’s absence, no report was made.

Item 8 – Maintenance Report

Michael updated the committee on Bev’s progress with the current project list.

Joan Steel provided a specification for the replacement trolley and it was agreed the purchase should go ahead.

It was generally felt that wooden toilet seats were unsuitable, and any replacement seats should be of the high-quality plastic type.

Item 9 – Booking Secretary’s Report

Nothing to report

Item 10 Village Shop Update

Jill advised the shop continued to popular. The carol singing/tree lights event held on Sunday 26 November was very well attended.

Item 11 Football Club

Neil gave a brief update on HVFC news. Matches had been postponed recently due to the heavy pitches.

Item 12 – Fund Raising

Victoria reported that around 100 tickets had been sold for the Christmas Dinner & Dance to be held on Saturday 16 December.

Item 13 Any Other Business (AOB)

The following items were discussed as AOB:

Michael reported progress on 2018 Village Day

Andrew highlighted the excellent work achieved by the conservation group in taming the bank and the committee expressed thanks to the group for their efforts.

Neil reported the sports group were working on a communications plan for their proposed community all-weather sports facility.

Item 14 – Date of Next Meeting

The next meeting will be the Annual General Meeting on **Monday 22nd January 2018 at 7.30pm (note earlier time than normal committee meetings)**

Michael thanked everyone for their time this evening and the meeting closed at 20:55.