

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON  
5<sup>th</sup> July 2017 @ 8.00pm**

<b>Present</b>	Michael Sole Dylan Jones Angus Idle Neil Bellamy Jill Thompson Ian Stearn Joan Steel Jill Graves Tony Konieczny Christine Powell John Moorby Vicky Bellamy Diana Gibbons Andrew Flint	Chairman Secretary Residents Association Football Club Village Shop Resident member Valley Friends Art Group Trustee Bookings Secretary Conservation Team Trustee Trustee HAGA
<b>Apologies</b>	Judy Biggs Peter Gieler Bob Hawkins	MS Society Parish Council Treasurer

ITEM	PERSON
<p><b>Item 1 – The Chairman’s Welcome and Introduction</b></p> <p>Michael welcomed everyone the meeting and commented on the recent power cuts and impact on the mobile telephone coverage as a result.</p>	
<p><b>Item 2 – Apologies</b></p> <p>Apologies were declared, acknowledged and recorded.</p>	
<p><b>Item 3 - Record of Minutes from the last Meeting</b></p> <p>Angus raised concern that the minutes mentioned the merging of the charities when this had not been discussed at the last meeting. Dylan noted that the minutes referred to the merging of the Land Registry documents and not the Charities. The request to merge the charities was still awaiting feedback from the Charities Commission.</p> <p>The minutes of May 2017 meeting were agreed proposed and seconded by Neil and Michael.</p>	
<p><b>Item 4 – Matters Arising from the last Meeting</b></p> <p>Michael advised that work on the proposed CCTV system was ongoing and that a preferred supplier was being asked to reduce the quoted price.</p> <p>Speed Bumps – Michael updated the committee on the discussions that had been ongoing during the month. Decision is to wait for the CCTV to be</p>	

installed and improve signage to see if that reduced the misuse of the car park.

20:08 Ian Stern Joined the meeting

Michael informed the committee that the first Village Day meeting had been held. The date is confirmed as the 14<sup>th</sup> July 2018. The theme is yet to be decided.

The Fire Assemble Point will be signposted by Bev in the coming days.

Advice on drone flying was awaiting Peter Gielers return from holiday.

Potter Plaque will be replaced by Bev who has two plaques in his garage somewhere!

### **Item 5 – Chairman's Report**

Michael informed the Committee that Bev had requested a sabbatical from the Hall for a few months. Bev would continue to complete his tasks in the short term but requested he be emailed or text messaged and not phoned.

Michael also informed the Committee that he had successfully completed an application for an alcohol license for an event at the Hall. With the process being so quick and easy Michael suggested that the Hall may want to apply more often for events.

The Valley Players will be performing 'The Ghost of Halfway House in July and Michael encouraged all to attend.

### **Item 6 – Treasurers Report**

In Bob's absence Michael gave a brief overview of the accounts that were emailed to the Committee prior to the meeting. Items to note:

Payment for kitchen worktop £1800  
Current balance of funds is £82,551

Michael suggested that in future meetings fundraising is covered by Vicky.

Current planned fund-raising events are:

Xmas Dance 16<sup>th</sup> December  
Xmas Bazaar 25<sup>th</sup> November

### **Item 7 – Secretary's Report**

Dylan advised that the shop committee had responded with feedback on the draft shop lease. We were now considering their comments and would arrange to meet with the shop Committee to discuss in more detail.

Dylan was still awaiting feedback from the Hopkins Estate on the updated covenant.

Dylan advised that the official feedback from the Fields in Trust was that they would support the merger of the charities as long as we signed a new deed (to replace the 1950 Covenant) to dedicate the Field to the King George memorial. The Fields in Trust Board have sent through a draft Deed and would finalise the agreement once the new covenant and constitution was received.

### **Item 8 – Maintenance Report**

Michael gave a quick update on outstanding maintenance work:

Internal Doors – Installation is delayed and will take place 31<sup>st</sup> July – 2<sup>nd</sup> Aug.

Garage roof – scaffolding is up and will start next week. Dylan requested the roofers took a look at the small hall roof as there seemed to be storm damage around to soffits.

Hanging baskets with an irrigation system has been installed at the east side of the Hall.

Additional lighting and mics were being purchased and installed for use by the drama group. Speakers would also be installed in the 'back stage' area.

Neil highlighted that the code on the field gate had been changed. Michael to check and circulate the new number.

Maintenance

Michael

### **Item 9 – Booking Secretary's Report**

Christine advised that Defib training would take place on the 16<sup>th</sup> July.

### **Item 10 – Village Shop update**

Jill advised the shop was still going well.

### **Item 11 – Football Club update**

Neil complemented the committee on the new PA system which was used at a recent event.

The end of season fun day went well.

### **Item 12 – Fund Raising Report**

Discussed as part of the Treasurers report.

### **Item 13 – AOB**

Ian informed the Committee that an event at the Hall had placed a Bouncy Castle next to his home and the noise of the compressor went on for several hours. Michael suggested he would look at what action the Committee could take to lessen the impact on the neighbours by hirers.

Jill again requested more tables in the Small Hall.

Joan requested that the wobbly tea trolley

Maintenance

<p>John Moorby informed the Committee that Grass cutting would take place on the 23<sup>rd</sup> July. He is also having to water the new hedgerows near the shop due to the dry weather.</p> <p>Tony requested a fly 'lamp' for the Hall to reduce the amount of flies in the Hall</p> <p>Andrew updated the Committee on the HAGA weekend away. A good time was had by all.</p> <p>Angus shared the information phone number for the power company, should we have another power cut. 08000727282.</p> <p>Dylan suggested that before Bev goes on a sabbatical that the Committee should have access to the software that operated the key entry system for the Hall.</p> <p><b>Item 14 – Date of Next Meeting</b></p> <p><b>The next meeting would be held on the 4<sup>th</sup> September 2017 @20:00hrs in the Committee room.</b></p> <p>Michael thanked everyone for their time this evening and the meeting closed at 20:57</p>	<p>Maintenance</p> <p>Michael</p>
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