

**MINUTES OF MEETING FROM THE HUGHENDEN VILLAGE HALL COMMITTEE HELD ON  
6<sup>th</sup> February 2018 @ 8.00pm**

<b>Present</b>	Michael Sole Angus Idle Louise Jones Tony Konieczny Christine Powell Paul Cooper Victoria Bellamy Andrew Flint Joan Steel Diana Gibbons Judy Biggs Kerry Franklin Darryl Beckwith John Moorby	Chair Residents Association Village Shop Trustee Bookings Secretary Art Group Trustee/Fund Raising HAGA Valley Friends Trustee MS Society Playground Users Resident Conservation Team
<b>Apologies</b>	Dylan Jones Bob Hawkins Peter Gieler Neil Bellamy Jill Graves	Secretary Treasurer Parish Council Football Club Art Group

ITEM	PERSON
<p><b>Item 1 – The Chairman’s Welcome and Introduction</b></p> <p>Michael welcomed everyone to the meeting, especially Kerry and Darryl who were attending the committee meeting on their first occasion.</p>	
<p><b>Item 2 – Apologies</b></p> <p>Apologies were declared, acknowledged and recorded.</p>	
<p><b>Item 3 - Record of Minutes from the last Meeting</b></p> <p>The minutes of December 2017 meeting were agreed following a change highlighted by Angus relating to the constitution (see December AOB), as a true reflection of the meeting.</p>	
<p><b>Item 4 – Matters Arising from the last Meeting</b></p> <p>Michael advised that no contact would be made to the other village halls regarding HPC decision to cease funding repairs and renewals of playground equipment as it was felt that the reputation of the village hall committee will be enhanced by their commitment to take on the responsibility for future repairs and renewals.</p> <p>Michael advised that no progress had been achieved in concluding the lease with the community shop.</p> <p>A copy of the revised Constitution had been circulated to the committee prior to the December committee meeting but as Dylan was not present, it was agreed that further discussion on this should be postponed until Dylan was available to respond to any specific questions.</p>	<p>Michael</p> <p>Dylan</p>

As agreed in November, the Terms and Conditions of hire were to be reviewed and updated. A small sub-committee comprising Christine, Andrew and Kerry agreed to undertake this review and report back in due course

#### **Item 5 – Chairman's Report**

Michael reported on the AGM held on 22 January when over 40 villagers were in attendance. The presentation given by David Bailey from the National Trust was very well received and a letter of thanks was subsequently sent to him. The 9 representatives from the various not-for-profit hall users plus 5 public members were agreed as the new committee. A new public member, Darryl Beckwith, was elected in place of Ian Stearn and Michael conveyed the committees thanks to Ian Stearn for his many years of serving on the committee.

#### **Item 6 – Treasurers Report**

Unfortunately, the January account was not available for the committee to review but is now attached to these minutes.

#### **Item 7 – Secretary's Report**

In Dylan's absence, Michael read out a communication received from Dylan notifying the committee of his intention to stand down from the Secretary role with immediate effect. Dylan added he would obviously help and advise his successor once that person had been appointed. Michael asked all members of the committee to consider whether they could assume this vital role.

#### **Item 8 – Maintenance Report**

Michael confirmed he regularly met with Bev to review progress on the agreed projects and other general maintenance issues. Bev was arranging a broadband contract for the hall to be utilised with the CCTV system plus available for all hall users. The remaining work on the internal doors would be taking place during half-term week commencing 12 February. Bev was gathering quotations for replacing the external doors i.e. main hall entrance, side entrance, small hall entrance and committee room fire door. Quotes received to date were in the region of £10K. A deep clean of the halls had recently been undertaken including the table tops and any feedback should be directed to Bev. Bev would be investigating new Christmas lights for the tree similar to those in Warrendene Road. Finally, the floors in both halls and the committee room would be stripped and resealed by end-March subject to hall availability.

#### **Item 9 – Booking Secretary's Report**

Nothing to report

#### **Item 10 Village Shop Update**

Louise advised that their solicitors would be responding on the proposed lease very shortly.

Christine/Andrew/Kerry

Committee

**Item 11 Football Club**

In Neil’s absence, no report was available.

**Item 12 – Fund Raising**

Victoria reported the Christmas Dinner & Dance achieved a surplus of £1190.

The 2019 Christmas Dinner & Dance was scheduled for Saturday 22 December.

Good progress was being made by the Village Day organising committee and the theme for this year’s event was “Carnival”.

**Item 13 Any Other Business (AOB)**

The following items were discussed as AOB:

Christine outlined the issues encountered by the hall being booked by both drama groups in May. It was agreed this must not happen in the future and both drama groups will be requested to provide their 2019 performance dates for consideration as soon as possible.

Michael relayed some very positive feedback he had received on the efforts and outcomes by the conservation group, and asked John to pass this on to the other members of the group.

Paul requested repair of the locks on their cupboards that were damaged during the recent break-in.

Diana requested repair to the cubicle doors in the main hall Ladies WC.

Bev

Bev

Dates for your diary:

8 April 2018 – Ploughmans’ Lunch to support MS Society. Tickets £6.50 from Judy

22 December – Christmas Dinner & Dance

**Item 14 – Date of Next Meeting**

The next meeting will be on **Monday 5<sup>th</sup> March 2018 at 8.00pm**

Michael thanked everyone for their time this evening and the meeting closed at 21:07hrs.