

**RECORD OF ANNUAL GENERAL MEETING MINUTES FROM THE HUGHENDEN VALLEY VILLAGE HALL HELD ON 2<sup>nd</sup> Decemnrber 2019 @ 19:30**

<b>Present</b>	Michael Sole Jonathan Hilder Clive Webb Christine Powell Andrew Flint Diana Gibbons Angus Idle John Dockett Judy Biggs Louise Jones John Moorby Neil Bellamy Vicky Bellamy Annika Beckwith Daryl Beckwith Linda Brunton Rob Collins Paul Cooper Jill Thompson Julie Harding Bob Hawkins Lyn Hawkins Vic Webber Val Cherringrew Webber John Beveridge	Chairman Treasurer Secretary Bookings Secretary HAGA Valley Players Residents Association Resident MS Society Village Shop Conservation Group Football Club Trustee Resident Resident Resident Resident Resident Art Group Resident Resident Resident Resident Resident Resident Resident
<b>Apologies</b>	Kerry Franklin Joan Steel Pam Felix	Playground Users Valley Friends Tai Chi

	<b>ACTION</b>
<p><b>Item 1 – Chairman’s Welcome and Introduction</b></p> <p>The Chair welcomed all in attendance to the 2019 Hughenden Valley Village Hall Annual General Meeting (AGM).</p> <p>Michael wished to acknowledge that Christine Powell after 35 years of service to the Village Hall would be standing down as Bookings Secretary. Michael thanked Christine for the hard work, support and Friendship throughout her term.</p>	
<p><b>Item 2 – Apologies</b></p> <p>Apologies were declared, acknowledged and recorded.</p>	
<p><b>Item 3 - Record of Minutes from the last Annual General Meeting</b></p> <p>The minutes from the AGM dated 7th January 2019 were discussed and agreed as a true reflection of the meeting.</p>	

Proposed – Darryl Beckwith  
Seconded – Diana Gibbons

#### **Item 4 – Actions Arising from the last meeting**

There were no items outstanding.

#### **Item 5 – Chairman’s Report**

Please see attached Chairman’s report.

#### **Item 6 – Treasurers Report**

Jonathan thanked Bob and Christine for a seamless handover when he took over the accounts in January.

Please see attached statement in draft. At the time of the AGM the accounts had not been audited and so a draft report was issued.

Jonathan highlighted the following from the end of year accounts.

- The incomes from the village hall was broadly in line with last year.
- A large spend had been attributed to the playground as the village hall had now taken over the maintenance and upkeep from the P.C.
- The main fact that income was greater than expenditure was that no major repairs/improvements had been completed.

Jonathan informed the Committee that the hiring charges would be increased for 2020 by 4%, Christine said that anyone who had rebooked for next year had been informed. A question was raised about how this was arrived at, Michael commented that the village hall management committee makes the decision.

Jonathan proposed that as the accounts were not audited that those present agree the accounts ‘subject to a satisfactory audit’. All present agreed. The Chair thanked Jonathan for help and support during the year.

#### **Item 7 – Secretary’s update**

There was no update from the secretary that hadn’t already been covered in the Chairman’s report.

### **Committee Stands Down**

#### **Item 8 – Elections**

The nine groups who had nominated Committee members are:

Angus Idle – Residents Association  
Andrew Flint – HAGA  
Diana Gibbons – Valley Players  
Judy Biggs – MS Society  
Joan Steel – Valley Friends  
Kerry Franklin – Playground Users  
Louise Jones – Valley Shop  
Neil Bellamy – Football Club  
Paul Cooper – Art Club

Michael asked if there were any objections to the members put forward by the respective clubs. No objections were raised.

Darryl Beckwith announced he was going to stand down as a public member of the VH committee. The following candidates put themselves forward to be considered as members of the Committee from the residents.

Michael Sole  
John Docket  
John Beveridge  
Clive Webb  
Jonathan Hilder

Michael highlighted that as only 5 nominees had put themselves forward no voting was required.

#### **Item 9 – Any Other Business (AOB)**

Michael introduced Graham Stone, the new maintenance controller.

#### **Item 10 – Guest Speaker**

Michael introduced Doug Kennedy who gave a talk on chalk streams. Doug gave a thought-provoking presentation on the damage at present being done to chalk streams in the UK and the work that will be required to reverse this damage.

Michael thanked Doug for his presentation on behalf of everyone present.

#### **Item 11 – Date of Next Meeting**

All present agreed that the meeting was held in an open manner and all present had an opportunity to contribute.

The next AGM will be held on the 7th December 2020. The next committee meeting will be held on the 6<sup>th</sup> January 2020 at 20:00 when the Chairman, Treasurer and Secretary will be chosen along with the 6 Trustees.

All those interested in becoming a Trustee should write a small bio of no more than 100 words and email it to the [Secretary@hughendenvillagehall.com](mailto:Secretary@hughendenvillagehall.com) at least two weeks before the meeting.

The Chairman thanked all those that attended and the AGM was closed at 20:51

# HUGHENDEN VALLEY VILLAGE HALL & KING GEORGE'S FIELD

## INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2019

	2019	2018
£	£	£
<b>INCOME</b>		
Hire charges, hall and grounds	44,745	42,877
Grants: Hughenden Parish Council	2,080	-
Fundraising	1,883	3,058
Village Day	-47	499
Donations etc.	473	-
Playground Fund	0	
Bank interest	473	692
	49,607	47,125
<b>EXPENDITURE</b>		
Lighting and heating	3,521	3,177
Caretaker and cleaning	6,988	6,221
Insurance	1,343	1,317
Water rates	1,010	1,828
Repairs and decorating	7,672	12,245
Equipment	4,819	10,551
Improvements to buildings, equipment	5,290	7,857
Upkeep of grounds	4,819	4,747
Refuse collection	931	1,379
Legal Fees	0	200
Telephone, postage, stationery etc	480	518
Business Rates	679	637
Community Shop Support	-	-
Miscellaneous	1,983	1,027
Playground	8,195	
	47,731	51,703
<b>REVENUE surplus</b>	1,875	-
		4,578

## Chairpersons Report 2019

This is now my 7<sup>th</sup> year as chair of the committee and I can tell you it doesn't get any easier. However, I am very fortunate to be involved with a great committee and I thank you all for your guidance and support over the past year. There have been several issues that have resulted in heated but healthy debate within committee, but I must say, that the overriding spirit has always been one of civility towards each other and doing the right thing for the community.

I would like to thank my fellow officers who undertake a specific responsibility for the management of the hall. I know they put in many hours of their own time to ensure our hall continues to be a great venue for use by the entire community. Thank you, Christine, Clive and Jonathan.

As is the case with many organisations up and down the country, we have experienced a slow-down in demand for the hall. In recent months, 2 hirers have either reduced their hours or been forced to cancel completely due to falling demand. However, we have been very fortunate to gain some new hirers that have filled the voids and almost compensated for the losses. We will hear from Jonathan shortly on what this means to our finances and whilst on that subject, I would like to thank our fund-raising team of Victoria Bellamy and Al Bowyer for their significant contribution in organising the Christmas Dinner & Dance and other events during the year. I would also like to give our thanks to Diana Gibbons and Kerry Franklin for organising such a successful Christmas Fair last Saturday. Now we all know that 2019 was not a Village Day year but I am pleased to say that 2020 will be. The organising team is being led by Simon Kearey and Louise Jones, and no doubt we shall be hearing from them early in the new year. So please put the date in your diaries – Saturday 18<sup>th</sup> July 2020.

Our Secretary has been very busy, with Health & Safety assessments plus a full Fire risk assessment. We have also had a detailed electrical circuit check as well as the usual PAT testing for all electrical appliances. Not only that, but Clive has been involved with the handover of the playground from the parish council and the organising of maintenance and safety checks. All in all, we are keeping him busy.

Unlike previous years we have had no major investment during the year. However, we shall be spending again in 2020 with plans to replace all of the external doors, coupled with an upgrade of the security and access system. The fire risk assessment I mentioned just now, flagged up the need to update our fire protection systems and we shall be seeking quotes for the work early in the new year. In addition, as I mentioned last year, there is also the possibility of having to resurface the car park, even though we patch any holes as and when they appear. Once agreed by the committee, our expenditure programme and forecast will be updated and published early in 2020.

Finally, I'd like to thank the conservation group who regularly meet to tend and manage the bank alongside the football pitch, and those of you who joined us for the walk-arounds in the winter and summer will have seen at first-hand, the result of their tremendous work.

To conclude, the hall committee continue to be very pro-active to the needs of the community and the requirement to invest in the hall to ensure we have a community space to meet the demands of all hirers.

I now invite Jonathan Hilder, our Treasurer, to give us his annual report.