

Hughenden Valley Village Hall Monthly Meeting Minutes

04/02/19

Opening:

20:00 – Michael opened the meeting.

Present:

Position	Name	Position	Name
Chair	Michael Sole	Trustee	Victoria Bellamy
Art Group	Jill Graves	MS Society	Judy Biggs
		Residents Association	Angus Idle
Valley Friends	Joan Steel	Bookings Secretary	Christine Powell
Trustee	Diana Gibbons	Trustee	Roland Wales
Conservation Team	John Moorby	Playground Rep	Kerry Franklin
Resident	Jonathaen Hilder	Resident	Clive Webb
Resident	Darryl Beckwith		
Football Club	Neil Bellamy		

Item 1. The Chairman's Welcome

Michael welcomed everyone to the meeting.

Item 2 – Apologies

Apologies were received from Peter Gieler and Louise Jones.

Item 3 - Record of Minutes from the last Meeting

The Minutes from December's meeting were agreed as an accurate record of the meeting.

Item 4 – Matters Arising from the last Meeting	<i>Action</i>
Grundon's continues to fail to collect on a Monday. Roland explained that alternative arrangements are still being investigated. Diana pointed out that even before the weekend the bins were full last week, the committee decided that the shop should instigate another lift before the weekend if needed.	<i>Roland/Shop</i>
Michael has investigated the use of security services that could manage future teenage parties. He felt the problems that occurred were exceptional. His conclusion was that Christine actively filters hirers and the subsequent need for security was very rare.	
Michael advised the committee the shop lease would be discussed	

in AOB.	
Angus agreed to discuss with Neil with regard to the correct grass to use on the football field.	<i>Angus/ Neil</i>
Darryl advised that he did not manage to meet Dylan with regard to the H&S report but will do so in this month.	<i>Darryl</i>
Item 5– Chairman’s Report	
Michael thanked everyone for attending the AGM and Neil for his presentation.	
Item 6 – Treasurers Report	
Michael distributed Bob’s December/January accounts for the meeting’s review. No discrepancies raised. CAF accounts ££29,730 Virgin accounts ££46,595 TOTAL £76,325	
Item 7 – Secretary’s Report	
No report	
Item 8 – Booking Sec’s report	
Christine advised the meeting she intends to step down at the end of the year.	<i>All</i>
Item 9 - Maintenance Report	
Michael advised that meeting that Bev has decided to resign. Michael thanked him for his efforts and help over the years. Michael currently recruiting to replace. In the meantime, if there are any maintenance issues please inform Michael as a first point of contact.	<i>All</i>
Acoustic panels outstanding, Michael and Darryl liaising.	<i>Michael/Darryl</i>
Janitorial ordering now being completed by Jenny and Diana.	<i>Jenny & Diana</i>
Garage doors need replacing, Michael to get two quotes.	<i>Michael</i>
Item 10 – Community Shop Update	
Jonathan informed the meeting there was electric work scheduled for the 05/02/19.	
Shop Lease negotiations ongoing.	
Shop doing well, takings up approx. 27% on last year	
Item 11 – Football Club Update	
Mud in car park after matches need to be swept up.	<i>Neil</i>

Item 12 – Fund Raising Update	
Vicky looking to organise a “Murder Mystery Evening”	<i>Vicky</i>
Item 13 – Election of Officers and Trustees	
The meeting elected the committee officers unanimously as follows: Chair- Michael Sole, Booking Sec- Christine Powell, Secretary- Clive Webb, Treasurer- Jonathan Hilder.	
Only three Trustee nominations were received and they were voted on unanimously as follows: Derek Ransom, Victoria Bellamy and Diana Gibbons.	
Item 14 – A.O.B.	
The playground fund still has some money coming in, Kerry to see what can be done with the additional funds (£614.31).	<i>Kerry</i>
John and Bev going on Wycombe Sound on Friday to talk about the conservation group.	<i>John & Bev</i>
John raised the issue of snow clearance. The committee discussed and decided Michael would look at the legal aspects and John would get a quote from Manor Estates.	<i>Michael/John</i>
Christine raised the T&C’s on booking the village hall, Vicky and Christine to review.	<i>Vicky/Christine</i>
The web site had several errors, Christine said she would list them for the next meeting.	<i>Christine</i>
Kerry is seeking content for our facebook page and would like all users of the village hall to send her activity details so they can be added.	<i>All</i>
Angus announced the Potter Quiz March 16 th .	<i>All</i>
Hughenden News copy deadline 02/03/19.	<i>All</i>
Michael announced The Fields in Trust are having a “field day” on 06/07/19, Kerry said if no one else was using she might organise a Village School Event for that day.	<i>Kerry</i>
Hughenden Parish Council have written to the committee re the parish councils 125 anniversary, Michael liaising.	<i>Michael</i>
A new Parish Council Notice Board has been proposed, rather than waste public money on another one Jonathon proposed sharing the existing shop one. Michael to notify council.	<i>Michael</i>
Michael proposed “Vision 2020” a look at the future development of the village hall and surrounds. Four dates were proposed for everyone to get back to Michael to review- 22/02, 01/03, 15/03, 22/03. It was agreed Dylan Jones would be co-opted onto that sub-committee.	<i>All</i>
The current auditors and deputy treasurer have retired, Michael thanked Roger Bryan and Al Bowyer for their help over the years and will compose letter of thanks.	<i>Michael</i>
Michael will continue to represent the village hall on the Residents Association meeting the first Tuesday of every month.	<i>Michael</i>
The current FOB’s for the front door lock need updating, Michael and Darryl sorting.	<i>Michael/Darryl</i>
Michael gave an update on the shop lease progress.	<i>Michael/Clive</i>

<p>A meeting had been held with our solicitors, attended by Michael, Clive and Dylan, to discuss the alternative lease proposed by Jonathan. The next step is for a meeting to be arranged with the shop representatives to go through the various aspects of the original lease that do not appear in the alternative document.</p>	
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Meeting was adjourned at 21:02 by Michael
Minutes submitted by: Clive Webb