

Hughenden Valley Village Hall Monthly Meeting Minutes

01/02/21

Opening:

The meeting was held over zoom and opened at 20:00 by Michael.

Present:

Position	Name	Position	Name
Chair	Michael Sole	Trustee/Fundraising	Vicky Bellamy
Art Group	Paul Cooper	MS Society	Apologies
HAGA	Andrew Flint	Residents Association	Apologies
Valley Friends	Apologies	Bookings Secretary	Position Vacant
Trustee	Sam Morrison	Village Shop	Louise Jones
Conservation Team	Apologies	Playground Rep	Kerry Franklin
Treasurer	Jonathan Hilder	Secretary	Clive Webb
Parish Council	Mary Hilder	Resident	Bev Beveridge
Football Club	Dave Hilling	Trustee/Valley Players	Diana Gibbons
Trustee	Apologies	Trustee	Roland Wales
Maintenance	Graham Stone		

Item 1. The Chairman's Welcome

Michael welcomed everyone to the meeting.

Item 2 – Apologies

Apologies were received from, Angus Idle, John Moorby, Joan Steel, Judy Biggs and Darryl Beckwith.

Item 3 - Record of Minutes from the last Meeting

The Minutes from January were agreed as an accurate record of the meeting.

Item 4 – Matters Arising from the last Meeting	Action
The committee had previously agreed that intumescent strips were needed for the fire doors. <i>This is carried overdue to the contractor having COVID now due February.</i>	<i>Bev</i>
Bev has sourced quotes for fire-proof document cupboard that is still required he will decide when fire alarm system fitted.	<i>Graham</i>
Graham & Bev are obtaining 4 quotes for the installation of a wired fire alarm system in both halls. Two quotes obtained, two more still to come in.	<i>Clive, Bev & Graham</i>
H&S Audit by Pat Beveridge ongoing. Pat is hoping to work on this in Feb.	<i>Clive</i>

Still no response for the vacant Booking Sec role from Facebook and noticeboard posters. Committee to seek interest from family and friends.	<i>Kerry/All</i>
Kerry last month raised the problem of the preserved oak tree overhanging the playground has lost some branches. Kerry to contact Bucks Council.	<i>Kerry</i>
We are still awaiting the audited accounts for submission to the charity commission. Committee/Trustees to request Jonathan resolve without delay- <i>Carried Over, Jonathan briefed the committee that both years accounts are with the auditor and should be back imminently.</i>	<i>Jonathan</i>
The committee agreed with Louise to postpone village day.	<i>Louise & all</i>
Mary briefed the committee on the PC's options with regard to replacing the multi play equipment. Mary, Michael and Kerry to get together to look at options.	<i>Mary, Michael and Kerry</i>
The playground has had its periodic inspection, Kerry to liaise with Graham and will report back next meeting on her progress with the points raised.	<i>Kerry</i>
Sam gave a presentation in December about replacing the dated lighting in the hall. Clive forwarded proposals with minutes. The committee was in broad agreement that the proposals looked good but needed to know costs. Michael, Clive and Sam to progress.	<i>Clive, Michael and Sam</i>
Item 5– Re-opening of the village hall	
The Village Hall is closed again other than pre-school due to COVID restrictions in lockdown 3. Playground can stay open.	<i>Clive & Michael</i>
Item 6. – Chairman's Report	
Letter received from RA thanking us for our help over Christmas.	
Item 7 – Treasurer's Report	
Jonathan discussed the monthly report, two major expenses last month, the architect and the performing rights society.	
Item 8 –Secretary's report	
Clive had a meeting with our local representatives from Bucks and our MP with regard to the problems COVID is causing village halls.	
Item 9 – Booking Sec Report	
Nothing to report	
Item 10 - Maintenance Report	
Fire extinguisher service completed. Awaiting paperwork.	
Fluorescent light outside the kitchen fixed.	
Item 11 – Committee Group Members Updates	
HAGA - still all shut down.	
Paul hoping to start the art group in the summer.	
Dave informed the committee of his intention to cancel his AGM	

Day. He thanked Bev for fixing several leaks in the clubhouse. Michael commented that the field was in an awful state and might require extra maintenance in the summer.	
Item 12 A.O.B.	
No Potter Quiz this year due to COVID.	<i>All</i>
Michael has heard that Valley Friends has folded due to lack of numbers. Clarification sought	<i>Michael</i>
We still have a problem with litter by the benches on the field and dog mess.	<i>All</i>

Meeting was adjourned at 20:56 by Michael.

Next meeting 01/03/21, 8.00pm.

Minutes submitted by: Clive Webb.