



agreed as a true reflection of the meeting.

Proposed – Paul Cooper  
Seconded – Diana Gibbons

#### **Item 4 – Actions Arising from the last meeting**

None arising.

#### **Item 5 – Chairman’s Report**

Please see attached Chairman’s report.

Michael also asked Kerry to update the meeting on the current booking situation.

#### **Item 6 – Treasurers Report**

The Treasurer distributed the draft (unaudited) summary of the accounts for the year ending 30/09/22, see attached.

A general discussion was held and Roland highlighted the following from the end of year accounts:

- the period of closure due to the roof had affected several totals, combined with the COVID shutdowns in the previous years comparison was difficult
- the fund raising total was increased due to insurance receipts, in the full accounts this was separated out. Similarly the repairs and decorating costs were increased due to the roof and insurance payments
- as discussed at the last AGM the new booking system and the provision of a paid booking secretary has increased the costs for the telephone, postage, stationery category
- upkeep of grounds increase included work carried out on tree maintenance after the storm that we couldn’t claim on insurance and reduced costs the previous year due to COVID
- legal charges were for the historical work carried out on a proposed lease with the shop and football club and the subsequent license.
- caretaking and cleaning had increased as COVID closures the previous years had reduced our costs
- whilst the final bank balance in the accounts on the 30/09/22 was £94600, there had been a large maintenance invoice due for the new fire alarm system and the new lighting that has since been paid for approx. £30,000.

Michael thanked Roland and asked that as the accounts were not audited that those present agree the accounts ‘subject to a satisfactory audit’, no objections were raised.

#### **Item 7 – Secretary’s update**

There was no update from the secretary that hadn’t already been covered in the Chairman’s report.

## **Committee Stands Down**

### **Item 8 – Elections**

During the year the hall has lost two long standing community groups who had representation on the committee namely The MS Society and The Good Companions, Michael thanked Joan Steele, Naj Alikhan and his predecessor Judy Biggs for their time serving as the society committee representatives. Michael proposed that as we have lost two local groups the Village Hall Conservation Group should have representation on the committee.

The eight groups who had nominated Committee members are:

Angus Idle – Residents Association  
Andrew Flint – HAGA  
Diana Gibbons – Valley Players  
John Beveridge – Village Hall Conservation Group  
Lisa Thyer-Jones – Playground Users  
Louise Jones – Valley Shop  
Dave Hilling – Football Club  
Paul Cooper – Art Club

Michael asked if there were any objections to the members put forward by the respective clubs. No objections were raised.

The following candidates put themselves forward to be considered as members of the Committee from the residents.

Michael Sole  
Roland Wales  
Kerry Franklin  
Clive Webb

The Chair highlighted that as only 4 nominees had put themselves forward no vote was required.

Proposed – Bob Hawkins  
Seconded – John Beveridge

The Chair therefore confirmed that the resident members of the committee would be Michael Sole, Roland Wales, Kerry Franklin and Clive Webb and the society members would be

Angus Idle – Residents Association  
Andrew Flint – HAGA  
Diana Gibbons – Valley Players  
John Beveridge – Village Hall Conservation Group  
Lisa Thyer-Jones – Playground Users  
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### **Item 9 – Any Other Business (AOB)**

A resident of the village had written in to mention the problems of indiscriminate parking when the village hall car park was full, after a full discussion it was decided to discuss this at the next committee meeting in February.

Kerry had received a letter complaining about the noise and problems from several parties over the summer. Michael explained that the committee had reorganised the communications with hirers highlighting their obligations and

that the playground and field were not included in their booking. There was a discussion on our deposit provision but Michael explained that can only be deducted if we had a quantifiable loss.

### **Item 10 – Date of Next Meeting**

All present agreed that the meeting was held in an open manner and all present had an opportunity to contribute.

The next AGM will be held on the 4th December 2023 at 7:30pm. The next committee meeting will be held on the 6th February 2023 at 8pm in the committee room when the Chairman, Treasurer and Secretary will be chosen along with up to 6 Trustees.

All those interested in becoming a Trustee should write a small bio of no more than 100 words and email it to the [Secretary@hughendenvillagehall.com](mailto:Secretary@hughendenvillagehall.com) at least one week before the meeting.

The Chairman thanked all those that attended and the AGM was closed at 20:16

## **Committee Chair Report 2022**

A year ago at our last AGM, I was recalling how the hall had been closed for a large proportion of the previous 2 years due to the Covid pandemic and we were delighted when restrictions were lifted and the hall could reopen in May 2021. Most hirers returned to their normal slot and things went swimmingly until Storm Eunice attacked the hall and completely blew our roof off on 18<sup>th</sup> February 2022. Thankfully, there were no injuries but it did mean we had to close both halls until a replacement roof was installed. Also, and again thankfully, we were (and are) fully insured for this type of incident and working in conjunction with the insurers, were able to organise the various contractors to remove the debris and install a new roof, eventually reopening on 3<sup>rd</sup> May 2022. I would like to say a big and public thank you our fellow committee member, John/Bev Beveridge, who volunteered to become the Project Manager and successfully navigated a multitude of hurdles to achieve the reopening within just 7 weeks of the devastating incident.

Let me now touch upon our financial situation which has obviously been significantly impacted in 2022 due to the hall closure period. Overall, we finished the fiscal year with a similar bank balance to that we had at the start. However, our income was inflated by the insurance payout which thankfully covered the majority of the replacement roof costs. Within the expenditure, there were other costs that could not be claimed such as essential tree maintenance of £3.5K, plus we had the 2 major upgrades of the lighting and fire systems, and combined, they totalled around £33k. These planned investments of new lighting throughout both halls and the installation of a fire detection system were both delayed due to the enforced closure but I am pleased to advise both projects have been successfully completed. We are currently gathering quotations to resurface the entire car park as this has now become an urgent need due to the further deterioration of the surface. The cost of this is likely to be in excess of £40K and we shall be seeking contributions in the form of grants from both the parish and county councils as well as other philanthropic organisations.

As well as the costs for the ongoing upkeep of the buildings and grounds, we will probably require a new boiler within the next 12 months and it is with this in mind that our fundraising events have restarted.

Although we were unable to organise the traditional Christmas Dinner and Dance in December, a very successful Christmas Craft & Gift Fair was held at the end of November and our thanks go to committee members Kerry Franklin, Diana Gibbons and Victoria Bellamy for their hard work in

organising the event. Village Day will also be making a comeback in 2023 so please put the date of Saturday 15<sup>th</sup> July in your diaries and keep an eye on local social media sites for more details as they emerge.

Our hall bookings, that incidentally are now entirely on-line, continue to be very buoyant. We lost a couple of hirers following Covid but have subsequently gained some new people. Kerry will tell us more shortly. Our hire rates have been reviewed in the light of increasing operating costs and a revised tariff was introduced from 1<sup>st</sup> January. Even with this new tariff, we still forecast a slight shortfall in achieving the break-even point.

Our stalwart colleagues in the Conservation Group continue to meet regularly to ensure the bank between the football field and the allotments is well maintained and managed. It provides a fabulous space where nature thrives and can be enjoyed by the entire community, and is, of course, a recognised Local Wildlife Site. Thank you all in the Conservation Group. Whilst talking nature, I would like to mention and thank the Hughenden Valley Climate Group with whom we are collaborating on a couple of projects and I hope to be able to tell you more as the year progresses.

Finally, thank you to a couple of our support team, namely Charlie Stallwood our cleaner and Bob Cook our handyman for their invaluable contributions over the passed 12 months.

In conclusion, 2022 was certainly as challenging as the previous year, and it is with great credit to all of my committee colleagues that we achieved so much, considering we are all volunteers. Thank you all and I wish you a great 2023.

## Income & Expenditure Account (Unaudited)

For the year ended 30th September 2022

	2021/22	2020/21
	£	£
<b><u>Income</u></b>		
Grants & Donations	2,814.50	8,400.00
Fund raising	24,938.72	309.00
Donations & Other Income		567.00
Bank Interest	47.08	437.00
Hire charges, hall & grounds	44,544.28	25,345.55
	72,344.58	35,058.55
 Cost of Sales		
 <b>Gross Profit</b>	<b>72,344.58</b>	<b>35,058.55</b>
 <b><u>Expenses</u></b>		
Lighting & Heating	8,797.13	4,843.51
Insurance	1,915.30	1,806.64
Water	5,780.16	5,182.92
Caretaker & Cleaning	9,084.94	4,260.04
Repairs & Decorating	46,729.36	8,761.33
Upkeep of grounds	9,734.62	1,492.12
Telephone, postage, stationery etc.	10,077.97	1,961.29
Legal, Professional & Bank Charges	4,373.00	537.00
Rates	707.60	189.66

Miscellaneous	879.97	54.71
	<u>98,080.05</u>	<u>29,089.22</u>
<b>Revenue:- Surplus/Loss</b>	<u><b>-25,735.47</b></u>	<u><b>5,969.33</b></u>
Closing Bank Balance	<u>94,600.00</u>	<u>91,147.00</u>

Debtors	587.00
Creditors	<u>30,081.00</u>
	<b>-29,494.00</b>

Returnable Deposits Received	11,740.00	3,500.00
Deposits. refunded	10,245.00	) 4,657.00
Other refunds	<u>2,668.25</u>	<u>)</u>
	<b>-1,173.25</b>	<b>-1,157.00</b>